

Admission Information in accordance with  
Chulalongkorn University Announcement on  
Admission to the Bachelor of Business Administration International Program  
Faculty of Commerce and Accountancy  
for the Academic Year 2020 (Admissions)

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**Admission Criteria:**

The Chulalongkorn University Board of Governance has authorized the Bachelor of Business Administration International Program, Faculty of Commerce and Accountancy Program, to select applicants for the following two majors in the Academic Year 2020 (Admissions):

- International Business Management major
  - International Business Management field
  - Financial Analysis and Investment field
  - Brand and Marketing Management field
- Accounting major

**Admission Criteria:**

**1. Applicant Requirements**

1.1 Applicants must not be younger than 17 years old and must have complete/be completing M6 or its equivalent levels in Thailand.

1.2 Applicants must achieve the minimum score on one of the following English proficiency tests:

- TOEFL (Internet-based)                      not lower than 79                      OR
- IELTS (Academic)                              not lower than 6.5                      OR
- CU-TEP & Speaking (Chulalongkorn University Test of English Proficiency)

not lower than 101 (**for the same test date**)

1.3 Applicants will be evaluated on their ability to communicate in English and their Mathematic proficiency from the following test:

- SAT (Math and Evidence-Based Reading and Writing) not lower than 1270

In submitting the scores of SAT (Math and Evidence-Based Reading and Writing), the test scores must be taken on the same date.

All scores according to 1.2 and 1.3 must be for examinations taken within two years of the application date. The applicants must submit the electronic exam results according to the instructions specified under Items 4.2.4 and 4.2.5

1.4 Applicants must maintain a history of proper behavior and strictly abide by the existing and upcoming University's regulations, principles and announcements.

If there is evidence shown later that the application does not meet the requirements or contains fraudulent information, involves fake documents, the application will be rejected, even though an offer of admission has already been made. Moreover, the applicant may be prosecuted according to law.

## 2. Admissions

The Bachelor of Business Administration International Program (International Business Management major and Accounting major) is authorized to admit up to **twenty qualified applicants**.

## 3. Application Calendar

| Admission Process                | Date/Month/year  |
|----------------------------------|--|
| Register in the TCAS system      | Please visit <a href="http://student.mytcas.com">http://student.mytcas.com</a> for details on TCAS63 system registration   |
| Online Application               | Qualified applicants can apply through our website <a href="http://bba.acc.chula.ac.th">http://bba.acc.chula.ac.th</a> only<br><b>(March 2 - 30, 2020)</b>   |
| Application Submission           | Applicants submit the application packets <b>in person</b> at the Bachelor of Business Administration International Program 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University<br><b>(March 2 - 30, 2020)</b><br><b>By registered mail.</b> Please send the application packet to: Bachelor of Business Administration International Program 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University Phyathai Road, Bangkok 10330<br><b>(March 2 - 25, 2020)</b> and <u>no applications postmarked later than <b>March 25, 2020</b> will be accepted.</u> |
| Interview shortlist announcement | At the Bachelor of Business Administration International Program 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University or <a href="http://bba.acc.chula.ac.th">http://bba.acc.chula.ac.th</a> <b>(April 3, 2020)</b>  |
| Interview                        | At the Faculty of Commerce and Accountancy, Chulalongkorn University <b>(April 7, 2020)</b>  |

| Admission Process   | Date/Month/year   |
|---|---|
| Preliminary selection announcement  | At the Bachelor of Business Administration International Program 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University or <a href="http://bba.acc.chula.ac.th">http://bba.acc.chula.ac.th</a> (April 9, 2020)  |
| Enrollment confirmation   | At the Bachelor of Business Administration International Program 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University or <a href="http://bba.acc.chula.ac.th">http://bba.acc.chula.ac.th</a> (April 17, 2020) |
| Announcement of selected applicants   | At the Bachelor of Business Administration International Program 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University or <a href="http://bba.acc.chula.ac.th">http://bba.acc.chula.ac.th</a> (April 22, 2020) |
| Enrollment Confirmation through TCAS63 system   | Enrollment confirmation through TCAS63 system ( <a href="http://student.mycas.com">http://student.mycas.com</a> ) (April 22–23, 2020)   |
| Waiving the right to enroll through TCAS63 system (for those who confirmed the enrollment in round 1) | Waiving the right to enroll through TCAS63 system ( <a href="http://student.mycas.com">http://student.mycas.com</a> ) (April 24–25, 2020)   |
| Announcement of the list of students admitted to the program  | At the Bachelor of Business Administration International Program 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University or <a href="http://bba.acc.chula.ac.th">http://bba.acc.chula.ac.th</a> (April 29, 2020) |
| Enrollment confirmation with payment  | At the Bachelor of Business Administration International Program 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University (May 5, 2020)   |

#### 4. Application Process and Required Documents

##### 4.1 Application Step

Qualified applicants as **requirement 1** can **apply online** through our website as follows:

4.1.1 Enter data through our website <http://admission-bba.acc.chula.ac.th/>

4.1.2 Checking the information and click “save” (applicant cannot change any information after clicking save)

4.1.3 Print the application card

- 4.1.4 Enter data for application fee of Baht 1,500 at <http://payment.acc.chula.ac.th/fee/Admission/12400> and print out the Bank Payment Form for paying the application fee at the Siam Commercial Bank
- 4.1.5 Submit the application form with the application packet by either one of the following:
- 4.1.5.1 Applicants may submit the application packets as no.4.2 **in person** at 4<sup>th</sup> Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University from **March 2-30, 2020**, 8:00 a.m.–4:00 p.m. **except on official holiday**).
- 4.1.5.2 **By registered mail**. Please send the application packet as no 4.2 to:  
Bachelor of Business Administration International Program  
4<sup>th</sup> Floor, Building 8, Faculty of Commerce and Accountancy,  
Chulalongkorn University, Phayathai Road, Bangkok 10330  
Applicants by mail will be accepted from **March 2 – 25, 2020** and no applications postmarked later than **March 25, 2020** will be accepted.  
For more information please contact BBA Office, 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University Tel: 02-2185738 Fax 02-2513718 (in official working time and day only).

The applicants must check that they meet requirements according to the requirements announced. If there is any mistake from the applicants or the applicant Packet does not meet the requirements, the applicants will be disqualified.

## 4.2 Application Packet

- 4.2.1 Application card with two one-inch (1) photographs.
- Taken in full-face view directly facing the camera
  - Student uniforms or polite attire should be worn in your photo
  - Hat and Sunglasses are not allowed in your photo
  - Taken within the last 6 months to reflect your current appearance
- 4.2.2 An official letter from the applicant's school certifying their current academic status (for those completing their M6 or equivalent requirement).
- 4.2.3 A certified copy of academic transcript or graduation certificate. The original document must also be presented
- 4.2.4 Submit Electronic exam results according to **requirement 1.2:**
- 4.2.4.1 If an applicant selects the TOEFL, the result must be sent by ETS directly to the Bachelor of Business Administration International Program. Please use the code for the **Chulalongkorn BBA 4559**
- 4.2.4.2 If an applicant selects the IELTS exam, the result must be sent by British Council or its testing center directly to the Bachelor of Business Administration International Program. Please use the code for the **Chulalongkorn BBA 138499**

4.2.4.3 If an applicant selects the CU-TEP & Speaking exam, the original score report issued by Chulalongkorn University Academic Testing Center must be resubmitted. The score report can be obtained at Chulalongkorn University Academic Testing Center, 3rd floor Chamchuri 8

4.2.5 Electronic exam results according to **requirement 1.3:**

The electronic SAT result must be sent by the College Board directly to the Bachelor of Business Administration International Program. Please use the code for the **Chulalongkorn BBA 4559**.

**Note:** The electronic exam results according to requirement 4.2.4.1–4.2.4.2 and 4.2.5 the applicants must inform the ETS, The College Board or IELTS to report electronic results officially to the BBA Program before the applicants create the online application at our website: <http://admission-bba.acc.chula.ac.th/>

4.2.6 A certified copy of Thai identity card, or passport (only for international applicants).

The original document must also be presented.

4.2.7 An application fee payment form (applicant's part) printed from

<http://payment.acc.chula.ac.th/fee/Admission/12400> according to 4.1.4 affixed by the Siam Commercial Bank PCL 's rubber stamp.

The applicants must submit all documents in the applicant packet. An incomplete application packet will not be considered.

When the application has been submitted, it means that the applicant already checked their eligible requirements. No refund will be made after the application has been submitted.

## 5. Selection Process

### 5.1 Evaluation Criteria for Interview Shortlist

Each application will be evaluated on the admission criteria and test scores according to requirement 1.3 by Faculty of Commerce and Accountancy.

### 5.2 Interview Shortlist Announcement

Applicants short-listed for the interview will be announced on **April 3, 2020** at the BBA International Program Office, 4<sup>th</sup> Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University and on website: <http://bba.acc.chula.ac.th>

The announced number of applicants shortlisted for interview may be greater than the intended number of students to be admitted to the program due to the expectation of not showing up for the interview by some applicants and not confirming the enrollment.

### **5.3 Interview**

Interviews for the short-listed applicants will be held during the April 7, 2020 period at the Faculty of Commerce and Accountancy. Applicants not coming for the interview on the specified date will forfeit their opportunity for admission.

### **5.4 Evaluation Criteria for Applicants to be selected**

Applicants will be evaluated on their admission criteria and test scores according to requirement 1.3. The applicants must pass the interview conducted in English arranged by the Bachelor of Business Administration International Program, Faculty of Commerce and Accountancy.

### **5.5 Preliminary Selection Announcement**

Preliminary selected applicants will be announced on **April 9, 2020** at the BBA International Program Office, 4th Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University and on website: <http://bba.acc.chula.ac.th>. The Faculty of Commerce and Accountancy will announce the list of selected applicants who passed the interview in accordance with the intended number of admitted applicants to the program. The number of selected applicants may be more than the intended number of admitted applicants if those selected applicants in the lowest ranking eligible for selection have the same score according to requirement 1.3

### **5.6 Enrollment Confirmation**

The preliminary selected applicants must come to confirm the enrollment on April 17, 2020 (9:00 a.m.–11:00 a.m.) at the BBA International Program Office, 4<sup>th</sup> Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University. Applicants who do not show up on the specified date and time will forfeit their opportunity for admission. And this is the end of the application process. The university will not announce any additional selected applicant.

### **5.7 Announcement of Selected Applicants**

Selected applicants will be announced on April 22, 2020 at the BBA International Program Office, 4<sup>th</sup> Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University and on website: <http://bba.acc.chula.ac.th>. The selected applicants must perform an online confirmation (round 2) through the TCAS63 system (<http://student.mytcas.com>) during April 22–23, 2020 according to the Council of University Presidents of Thailand. If selected applicants do not perform the online confirmation within the specified period, it means that the applicants reject the admission to the program for the academic year 2020 (Admissions).

### **5.8 Waiving the Right to enroll through the TCAS System**

The selected applicants to the program for the admissions round who already performed the online confirmation report in the TCAS63 system during April 22–23, 2020, but wish to waive the right to enroll in the program. The applicants could waive their right through the TCAS63 system (<http://student.mytcas.com>) during **April 24–25, 2020**.

### 5.9 Announcement of Student admitted to the Program

The list of student admitted to the BBA International Program will be announced on April 29, 2020, at the BBA International Program Office, 4<sup>th</sup> Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University, and on website: <http://bba.acc.chula.ac.th>.

The admitted applicants must confirm their decision for Enrollment with the BBA International Program by paying the confirmed fee on May 5, 2020 (8:30a.m.–4:00p.m.) at the BBA International Program Office, 4<sup>th</sup> Floor, Building 8, Faculty of Commerce and Accountancy, Chulalongkorn University. On the same day, applicants must also submit the proof of M6 completion or equivalent level. Applicants who are given time extension for providing their proof of M6 completion or equivalent level, must submit the proof by August 14, 2020. **Failure to do so will result in official rejection from the Program.**

**The Committee's resolution is absolute.**

### 6. Enrollment Conditions

6.1 To be eligible to enroll for the first registration as Chulalongkorn students, enrollees must have completed M6 or its equivalent level.

For the ones who graduated from international schools in Thailand or from overseas, which are not certified by the Ministry of Education. It is required to get the certification from Chulalongkorn University in certifying the equivalency with the Thai educational system.

6.2 The admitted applicants are not allowed to leave for studying abroad in the first semester of the first academic year.

### 7. Tuition Fees and Special Tuition Fees

Tuition fees and special tuition fees are charged in accordance with the Announcement of Chulalongkorn University.

Announced on February 20, 2020

Professor Bundhit Eua-arporn, Ph.D.  
President